

CITY OF GREENFIELD
Automatic Payment Plan Authorization

Last Name, First Name	Telephone Number
Mailing Address	City State ZIP
Sewer Account Number	Service Address (if different from above)
I am authorizing (please choose one) <input type="checkbox"/> Automatic payment plan, initial enrollment for payment of sewer utility bill <input type="checkbox"/> A change in financial institution/account	
How would you like us to send your sewer bills: <input type="checkbox"/> Via U.S. mail <input type="checkbox"/> Via email <input type="checkbox"/> Both email and mail	As a disclaimer, your email will be used ONLY for the purpose of sending bills or following up with you should there be a problem or a question.
If you want us to send your bills via email, please supply your email address:	

FINANCIAL INSTITUTION

If you are unsure about any of the following information, it is suggested that you contact your financial institution for assistance. **You do not need to fill out this section if you send us a voided check.**

Name of Financial Institution	Circle One: <div style="display: flex; justify-content: space-around; margin-top: 5px;"> Checking Account Savings Account </div>
City State ZIP	Depositor Account Number
9 digit Bank Routing Number	

Authorization
 I authorize and request the City of Greenfield to instruct my financial institution to deduct my payment from my checking or savings account; and to initiate, if necessary, credit entries and adjustments for any debit entries in error to my account. I understand that the financial institution designated or the City of Greenfield reserves the right to cancel this agreement by notice to me. I further understand that it is my responsibility to notify the City of any changes in financial institution or accounts therein that could effect the City's ability to satisfy this automatic payment authorization. Lastly, I also understand that cancellation of this automatic payment authorization for any reason is solely my responsibility. Should a payment be returned for any reason, I understand a bank fee will be assessed.

Signature	Date